#### **Philosophy**

SonShine Preschool offers an age appropriate program designed to help children develop a positive attitude as well as grow emotionally, socially, spiritually and physically. The process of learning comes about through self-directed and group activities that will enhance each child's development in all areas. Your child's education and welfare are important to us. Please feel free to visit or call anytime.

#### **Arrival**

Arrival time is from 7:45-8:00 am. Class time begins at 8:00 am. Please remember that it is in your child's best interest not to stress tardiness. This creates feelings of apprehension and makes for an uncertain beginning to the day. We will start our devotional and prayer time as soon as possible. If for some reason I am not in the classroom, please do not leave your child in the gymnasium with the older children or unattended in the classroom. Please stay with your child until I return to the classroom.

#### **Departure**

Our daily sessions end at 11:00 am. At the conclusion of the session, please come to the classroom to pick up your child. Our recess time is 10:40-11:00. Sometimes our recess is in the gym (weather permitting) and sometimes we are outside. When we are in the gym I would like for you to remain in the foyer behind the closed doors while we play. Come to the classroom once we have picked up our toys and returned into the classroom. This helps me to maintain control of the class and that they do not get distracted with me while I have them pick up toys and return to the classroom. When we are outside I have them line up to come inside. Please allow your child to continue to walk in the line to the classroom to retrieve his or her items. The children need to practice walking in a line and following directions. Thank you.

#### **Clothing**

Send your child to school in play clothes. Some activities may be messy and your child should be able to enjoy playing without worrying about clothes becoming dirty. Send your child in clothing appropriate for the temperature of the day. (hats, coats, jacket, mittens, boots, etc.) Please mark all outdoor clothing with your child's name. We will venture outside even in cold weather.

Please provide an extra set of clothes (pants, shirt, underwear, and socks) in a plastic bag labeled with your child's name. These will be kept at school in case a change of clothing is needed.

Socks and tennis shoes with a good nonslip sole surface are best for running and jumping around on the gym floor and playground. Please no sandals, flip flops or crocs. Our playground outside has pebbles all around and the pebbles get into the sandals very easily.

#### **Discipline**

Acceptable behavior is encouraged through positive verbalizations. We encourage children to verbalize with one another to resolve disputes and we will redirect and model expected behaviors. If necessary, children will be removed from the group for a time out period. This is a time when the child may calm down and remember what behavior we are asking for. If the behavior cannot be corrected by time outs, the child will be escorted to the office and the parents will be contacted. No child will be subjected to corporal punishment or verbal abuse.

#### **Conferences**

Parent-teacher conferences are held in February; however you may request a conference at any time. These conferences are important. I encourage you to please make an appointment at the time of sign-ups. Your child's development is very important to me.

## **Special Holidays**

We do not participate in PCA's holiday programs. We feel that low key celebrations best meet the needs of preschool children. We will have a short open house presentation in our classroom in October and a Christmas program in December.

# **Birthday/Star Student of the day**

Each child will be chosen one day during the year to be the star student of the day. This day will be scheduled around the time of your child's birthday. Parents will receive a questionnaire to complete prior to their child's special day.

# ABC BAG/SNACK

At each class time we will introduce a letter of the alphabet. The children will take turns taking the ABC bag home and bringing it back with three items that begin with the letter we are introducing that day. When your child has the ABC bag for the letter of the day this is also his day to provide the snack for class. For example, "Susie" has the ABC bag for Monday. The letter we will be discussing is "E". She has to find 3 items at her house that start with the letter "E" and she also has to take a healthy snack for the class.

## <u>Snacks</u>

We would like for you to provide healthy snacks for the students. Juice will be provided by the school however if you would like to help supply juice or milk for the class that would be appreciated. Our snacks must be healthy treats. We will save the cupcakes, cookies, etc. for birthdays and holiday parties. Some examples for our snacks are: fruits, veggies, peanut butter crackers, cheese crackers, trail mix, popcorn, puddings, yogurts, granola bars, fruit snacks, vanilla wafers, etc. I'm sure you get the idea" If you have a question about it just ask me.

## Field Trips

We will attempt to go on a few field trips during the year depending on schedule, weather, and transportation. If you have an idea for a trip let me know.

## **Guest Speakers**

We encourage you to feel free to come in and share with the class an occupation, hobby, interest or talent you may have. We also welcome any suggestions you may have for guest speakers.

## Parent Info Wall

The parent info wall is located on the left as you enter the classroom. This wall is your connection to our activities and special events. Please check out the wall as you drop off your child in the morning.

# Take Home Note

I will send home with your child a Sonshine Preschool note every Friday. Please check your child's book bag over the weekend because the note will let you know of information of the following weeks events and ABC, BAG and SNACK schedule. Also, you will receive the PCA take home note. This may have info in it you may be interested in so please read through this note as well.

# Daily Schedule

7:45-8:00	Arrival
8:15-8:30	Spanish Instruction (Wed/Fri with 8 <sup>th</sup> grade students)
7:45-8:45	Learning Centers
8:45-9:00	Bible Lesson/Prayer
9:00-9:15	Clean Up Centers
9:15-9:45	Carpet Time
9:45-10:00	Restroom Break
10:00-10:20	Snack
10:20-10:40	Story/Music/Games
10:40-11:00	Large Motor
11:00	Dismissal

This is a tentative schedule. We will attempt to follow this. In preschool, we must be as flexible as we can to changes occurring.

# **<u>T-Shirt/Sweatshirt Orders</u>**

We do order preschool shirts in the fall. I work with John Stier/Kook Kreations here in Princeton. The shirt will either be red with white graphics or gray with red graphics depending on what we did the preceding year and if I have repeat preschoolers. The shirts are very reasonably priced and you get your choice of T-shirt, long sleeve or sweatshirt. More specific info will come in Oct/Nov.

#### **Teachers Bio**

#### Elisha Pollok

I live in Dover with my family; My husband, Marc, is a Princeton High School teacher, my daughters, Jordyn almost 14 is in 8th grade here at PCA; Gracie 9 and in 4th grade at PCA and our youngest, our son Colby 2yrs.old.

I have been teaching preschool for a total of 13 years. I have been with Sonshine Preschool now for 7years. I enjoy working here at PCA/Sonshine Preschool. I am also the librarian here at PCA for the K-8th grade classes. I love working with the preschoolers. They are so much fun!!

## **Courtney Driscoll**

Miss Courtney is a member of Princeton Bible Church. She is also a parent of two children that attend PCA: Evan, 1st grade, and Camryn, Preschool. She is married to Garey Driscoll, who serves as a deacon at the church. She is actively involved with the children's ministries at PBC, including the nursery, 7th/8th grade youth group, and vacation bible school. Her hobbies are baking, shopping, and spending time with her family. She is also a thirty-one consultant (purses and bags). She is very excited to start her first year at PCA's Sonshine Preschool.